

**Competition for the Conceptual Urban and Architectural Design of the
"Capital Estate" Hotel Resort in Bečići, Municipality of Budva –
Questions and Answers
December 31, 2015 – May 23, 2016**

1. *Question:*

Are conceptual urban and architectural designs, submitted in other similar competitions organised by the Ministry of Sustainable Development and Tourism of Montenegro, deemed relevant?

Answer:

Yes, provided they comply with Terms and Conditions of the Competition announcement.

2. *Question:*

I have attached two references which contain extracts from the design documentation, along with reports from the opening of envelopes with inscription „Author“ from previous competitions organised by MSDT MNE. The question is whether the references submitted in this manner are acceptable (along with the signed author's statements asserting that the projects are original works of authorship), or is it necessary to attach a document issued by the Ministry, as competition announcer, as the proof of authorship. Please explain the procedure for obtaining this type of document, if necessary.

Answer:

It is not necessary to attach the document by which the ministry, as competition announcer, ascertains the authorship for conceptual designs in a competition. If necessary, the jury retains the right to ask any competition participant to submit a certificate of authorship for the conceptual design.

3. *Question:*

Are references for conceptual designs, made for particular investors, certified by project organisations that made them or by the investor as the ordering party?

Answer:

The reference list required in the first competition phase is certified by project organisations that developed the designs. The authors issue a statement confirming their participation in the preparation of a certain project, and in case the author worked on such project in some other organisation, other than the one through which he or she applied to this competition, it is the author's duty to provide a certified statement by the organisation to which he or she was a part when worked on the project quoted as the reference.

4. *Question:*

Should a two-member author team present three references for each member or three in total, as a team?

Answer:

No, it is sufficient that the members of the author team participating in the *Competition for the Conceptual Urban and Architectural Design for "Capital Estate" Hotel Resort in Bečići, Municipality of Budva*, jointly submit references required in the article 3.2 of the Terms and Conditions.

5. *Question:*

Should I submit the hardcopy of portfolio, and if so, in which format (A4, A3...)?

Answer:

The documentation submitted in the first competition phase, according to the article 3.2 of the Terms and Conditions, should be printed in the form of A4 maps (any sizeable attachment should be in A4 format) and delivered to the Archive of the Ministry of Sustainable Development and Tourism.

Also, a digital version of the documentation should be sent electronically, to the email address ana.dobrasinovic@mrt.gov.me.

6. *Question:*

Is there a specific application form/entry form to fill when submitting the references? If not, which information to provide about the firm/team that would eventually participate in the second competition phase?

Answer:

There is no specific application form/entry form to be filled when submitting the documentation during the first competition phase. The complete documentation should be prepared and submitted in accordance with the articles 2.2 and 3.2 of the Terms and Conditions.

7. *Question:*

Last year our team was awarded the first prize at the competition for the Risan Tourist Resort. Is this project a valid reference for the competition organised by the Capital Estate?

Answer:

Please, see the answer no. 1 above.

Any conceptual design meeting the criteria stipulated by the article 3.2 of the Terms and Conditions shall be considered as valid.

8. *Question:*

In relation to the quality criteria stipulated in the Terms and Conditions, it is stated in the article 3.2 that extracts from "relevant project documentation" should be submitted - what does it precisely mean and in which form should attachments be submitted – digital or hardcopy?

Answer:

Please, see the answer no. 5 above.

Extracts from "relevant project documentation" refer to attachments proving that the criteria stipulated in the article 3.2 of the Terms and Conditions are met.

9. *Question:*

Is there a specific format in which the documentation should be submitted - Word, PDF, and is there the maximum number of pages allowed?

Answer:

The documentation required for the first competition phase should be submitted in the PDF format. There is no limit for the number of pages for participants in the competition.

10. *Question:*

When specifying previous participations in projects, are only projects for hotels and resorts relevant, or is it possible to submit similar urban designs with different terms of reference?

Answer:

In accordance with the article 3.2 of the Terms and Conditions, participants are required to submit references with the statements of the authors and experts from relevant project documentation which proves that the team members, in the last 10 years, participated as authors in the development of urban planning and architectural design of not less than three (3) Hotels of 5* with at least 100 rooms, of which at least one (1) is sea front resort.

11. *Question:*

When specifying the projects, is it important to name all the authors who participated in the development of the design?

Answer:

It is necessary to include the list of all authors who participated as team members in the development of conceptual urban and architectural designs, for which relevant extracts from project documentation are submitted. Additionally, it should be underlined which member/s of the author team participate in the *Competition for the Conceptual Urban and Architectural Design for "Capital Estate" Hotel Resort in Bečići, Municipality of Budva.*